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CENTRAL INTELLIGENCE AGENCY
Washington, D. C.

27 February 1953

NOTICE

NO. [REDACTED]

SUBJECT: Agency Telephone Information Service

1. The General Services Office will issue a CIA Telephone Directory during the month of April, 1953. The cutoff date for the April issue will be 15 March 1953. Additions, deletions or changes for the directory as reported on Personnel Information Cards, Form No. 37-6, and received in the Machine Records Branch through 15 March 1953 will be reflected in the April issue.

2. Prior to the above cutoff date, each major Agency Office will prepare and forward a new consolidated organizational directory listing to the Organization and Methods Service for publication in the classified section of the March issue.

3. The efficiency and accuracy of the CIA Telephone Directory, as well as the Telephone Information Service, is dependent upon each Office reporting required approved organizational listings as well as personnel locator information in accordance with CIA Regulation [REDACTED]

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

[REDACTED]

L. K. WHITE
Acting Deputy Director
(Administration)

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